

CRITERIA AND NOMINATION FORM

National Certificate of Merit with Gold Badge

National Certificate of Merit with Gold Badge

This National RSL Certificate of Merit with Gold Badge is the highest award that may be made by the League to a person who is not a member of any class of membership, noting that Affiliate members or a member of a Women's Auxiliary are eligible for this award.

Sub-Branches are invited to forward their nominations to the Victorian State Branch for consideration by the State Awards Committee.

The nominee should be a person who has rendered outstanding service to the League, an RSL Sub-Branch, ex-service personnel and/or their dependants, for at least fifteen (15) consecutive years.

Comprehensive details of services rendered must be submitted on the nomination form as attached, supported by an appropriate citations. The State Awards Committee will attach importance to:

- a. Extent to which self-sacrifice accompanied the service;
- b. Extent to which the RSL, ex-Service men and women and/or dependants have been aided;
- c. Length and place of service;
- d. Whether the nominee (if applicable) has held Office in an RSL Women's Council, Auxiliary or Committee. State how long, where and when.

Further information or questions can be directed to Rosemary Kennedy at rkennedy@rslvic.com.au.

Recommendation for the award of the National Certificate of Merit with Gold Badge

IN CONFIDENCE

The award of the National Certificate of Merit with Gold Badge is the highest award that may be made by the League to an individual person who is not a member of any class of membership. Please note that Affiliate Members or Members of a Women's Auxiliary are eligible for this award.

The success of an application not only depends on the information contained in the nomination form, but the quality and quantity of citations and references attached to the nomination form.

Citation Guidelines

It is most important that when completing the nomination form, every effort is made to ensure that as much information as is available about the nominee is recorded on the form. Comprehensive details of services rendered must be submitted on the nomination form as attached.

The State Awards Committee charged with responsibility of selecting the required number for the State each year, can only assess and select from the information provided by the nominating Sub-Branch. It cannot be stressed enough the importance of good, detailed citations/references.

State Branch Recommendation

The decision to forward a nomination for the National Certificate of Merit with Gold Badge to the National Board for approval will be made by the State Awards Committee to the State Executive of the Victorian State Branch.

Applicable Fees

There are no fees applicable to this award.

Completed form (**pages 3 to 6**) can be emailed to rkennedy@rslvic.com.au or hard copy posted to:

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State President's Office

Returned & Services League of Australia (Victorian Branch) Inc.

ANZAC House

4 Collins Street

MELBOURNE VIC 3000

Nomination Form

Nominating Sub-Branch _____

Nominee's Details

Surname: _____

First Name: _____

Address: _____

Postcode: _____

Date of Birth _____

Age:

Membership no: _____ *(if applicable)*

Joining Date: _____ *(if applicable)*

Original RSL: _____ *(if applicable)*

Name of related RSL Service/Life Member
(if applicable) _____

1. Service given to RSL Women's Auxiliary *(if applicable)*

Auxiliary Name	Years in sequence	Office or Position held
	(eg: 1990-2010)	(eg: President, Secretary etc...)

2. Service given to RSL Sub-Branch

Sub-Branch Name	Years in sequence	Nature of Service
	(eg: 1990-2010)	

3. Detailed type of service given to the Auxiliary and/or Sub-Branch *(if applicable)*

4. Other Voluntary / Community (General) Service:

5. Any other Relevant Information

CITATION

At least **two or three pages of supporting citations** from the Sub-Branch AND a one-page Citation from the associated Women’s Auxiliary (if applicable) should be attached to the nomination form.

DECLARATION BY SUB-BRANCH

By resolution of the _____ (*insert Sub-Branch name*) Sub-Branch Committee meeting held on the _____ (*insert date*) it is recommended that _____ (*insert nominee’s name*) be nominated for the award of the National Certificate of Merit with Gold Badge in acknowledgement of outstanding service to the League.

Signed:

Signed:

President (Sub-Branch)

Secretary (Sub-Branch)

Date:

Date:

(Note: If the nominee is the President or Secretary of the Sub-Branch, another Committee member (preferably the Vice President) may sign the declaration in the appropriate place)

STATE BRANCH USE ONLY

Approved by State Awards Committee:

Approved

Not approved

Date

Recommended by State Executive:

Approved

Not approved

Date

Endorsed by National Board:

Approved

Not approved

Date
